

## **Pastor Approval Letter**

If you would like to have a pastor officiate your wedding ceremony at Parkminster Presbyterian Church who is not formally affiliated with the church then you will need approval from our session. You should submit a letter addressed to 'Parkminster Church Leadership' that includes the following information:

- Bride and Groom names
- Wedding date
- Pastor's name, church affiliation, and contact information
- Brief statement regarding your marriage preparation and how your pastor is facilitating this process (i.e. premarital counseling, marriage preparation course, etc.)

This letter should be delivered to the wedding coordinator at least 3 months prior to your scheduled wedding date; the wedding coordinator will present the letter to session. Session meets on the second Tuesday of each month; the wedding coordinator will contact you after they meet to inform you of their decision. Session has the discretion to contact your pastor to confirm or clarify the information you provide in your letter. Your wedding booking will not be finalized until you have approval from session.

You may drop off or send your letter to the church office:

Parkminster Presbyterian Church  
Attn: Patty Willit, Wedding Coordinator  
2710 Chili Avenue  
Rochester, NY 14624

If you have any questions please contact Patty Willit , Wedding Coordinator at 585-594-0765qq.