

Wedding Coordinator

The wedding coordinator is responsible for helping you with your wedding plans, supporting the pastor in conducting your rehearsal and wedding, and in general, being in charge of all but the pastoral services and the religious ceremony. She is your primary contact should you have any needs, questions, or concerns during the planning process.

Rehearsal

Your wedding rehearsal must be scheduled with the wedding coordinator at the initial consultation. All members of the wedding party should be present; other special guests are welcome.

Wedding Receptions

Wedding receptions may be held in the church social hall. The wedding coordinator will work with you to arrange your reception for an additional fee.

Communion

Communion is a special sacrament and appropriate part of a marriage ceremony. It is a time for the family of God to share in remembrance of the gift of Jesus Christ. Couples wishing to take communion during their wedding ceremony must invite all of their guests to partake with them.

Aisle Runner

You may buy or rent an aisle runner from a florist. The aisle is 75 feet in length, it is suggested that you request a 100 foot runner.

Please contact Jill Lassiter, wedding coordinator, at 585-293-2719 to discuss any questions or to schedule a meeting.

Parkminster Presbyterian Church
2710 Chili Avenue
Rochester, NY 14624
585-247-2424



Music

Music constitutes an integral part of the wedding ceremony and should contribute to the beauty of this service of Christian worship. The music before and during the wedding ceremony should be appropriate for a worship service.

The wedding coordinator will help arrange for the church organist to play at your wedding according to availability. A consultation should be arranged six to eight weeks before the wedding. Normally, music is chosen by the organist, however if you have specific requests, every effort will be made to honor them. Please make these requests known at the consultation or prior to it.

You may hire an organist not formally associated with Parkminster, however arrangements for rehearsal must be made through the wedding coordinator. Any rehearsals with soloists or other musicians should occur just prior to the wedding rehearsal or be arranged with the wedding coordinator.

A piano, sound system, and other musical equipment are available for use during the ceremony. The wedding coordinator will help to arrange someone who can operate the sound system for you. A sound system operator is mandatory if you require the use of microphones.

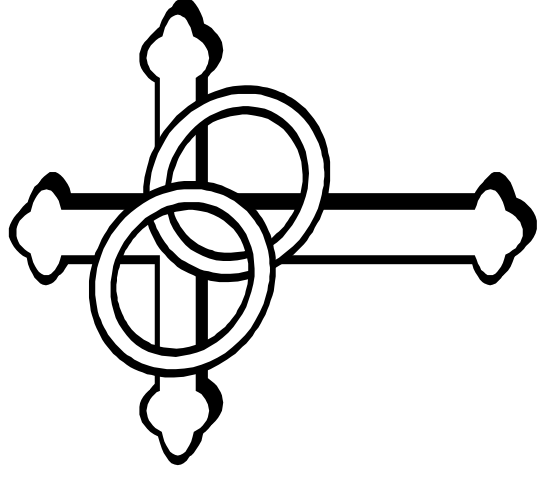
Summer Weddings

If you are planning a summer wedding please be advised that the sanctuary is **not air conditioned**.

Financial Arrangements

A fee schedule is included with this pamphlet. A deposit of \$100 must be paid to reserve your wedding date. The balance is due two weeks prior to the wedding date. Checks are to be given to the wedding coordinator and made out to Parkminster Presbyterian Church..

Your Wedding at Parkminster Presbyterian Church



Your Wedding at Parkminster

Congratulations! You are entering a very special time in your life. One begins the process of getting married at Parkminster by securing the approval from the pastor and church leadership and having an initial meeting with the wedding coordinator. We pray that God will richly bless you as you prepare for your wedding. Following is some information that we hope will be helpful in answering questions you might have.

The Meaning of Marriage

The following statement expresses the Presbyterian Church's understanding of the meaning of marriage: "God has ordained that a man and a woman may enter together into marriage, pledging their love and promising fidelity each to the other, as long as both shall live." As Jesus Christ has blessed this relationship, and it has been declared holy throughout the life of the Church, those who pledge themselves each to the other in the sight of God are promised God's help as they enter into the joys and duties of life together.

"...marriage is a civil contract among a man, a woman, and the state. When a marriage is performed in the context of Christian worship, the proclamation of the gospel of reconciliation in Jesus Christ is a promise of blessing to the marriage. As the man and woman respond affirmatively to this proclamation, their marriage is in the Lord. This applies equally to first marriage, to marriage after the death of a spouse, and to marriage after being divorced." (from *The Directory for the Service of God*)

The Marriage Ceremony

Your wedding is a sacred service performed in the presence of God. We encourage you to daily ask His blessing on your union and to seek His leading in all your plans. Unless other arrangements have been made Parkminster's pastor will officiate at your wedding and help you prepare for your marriage. He will schedule counseling sessions with you; You will find these sessions to be of great value in guiding you to an awareness of God's place in your married life. If you would like to have your own pastor officiate the ceremony you must get approval from Parkminster Session. You should write a letter to the elders of the church explaining your intentions. The wedding coordinator will deliver your letter to session on the second Tuesday of the month and notify you within a week of your approval.



Photography & Videography

Both photography and videography are valuable ways to capture your wedding ceremony, however they should not distract from the ceremony itself. For this reason, no photographs requiring special lighting or flashbulbs are to be taken during the ceremony except during the processional and recessional. The photographer and videographer should not go any further front than the middle of the sanctuary and must be stationary during the ceremony. The wedding coordinator will provide suggestions regarding where they may want to stand to get the best picture angles. Photographs may be posed before or after the ceremony. It is the bride and grooms responsibility to provide the photographer, videographer and guests with this information.

Marriage License

Be certain to bring your marriage license to the rehearsal and give it to the pastor. The marriage license is valid for 60 days from the date of issuance. A license may be obtained at Rochester City Hall or at any Town Clerk's office.

Care of the Building

It is expected that all of the facilities of the church will be given careful use and respect. The sexton will clean up from normal use of the building following the ceremony. No confetti or rice shall be used inside the building or on the church premises.

Alcoholic Beverages and Tobacco

It is specifically understood that no alcoholic beverages or tobacco of any kind will be used in the church building before, during, or after the wedding or reception.

Flowers

You are responsible for making arrangements for flowers. The flowers should be removed immediately following the wedding service, unless you wish to have them donated for the church's use in the following Sunday's worship service. No thumbtacks, tape, or articles that would mar the building or furniture may be used. Rubber bands or pipe cleaners are suggested to attach flowers and bows to the pews or candelabras. Discuss decorating options and supplies with the wedding coordinator. No real flower pedals should be dropped on the aisle without the use of a disposable aisle runner.

Candles

If you intend to use the aisle candles or chancel area candelabras please indicate this to the wedding coordinator and she will arrange to have them set up. A symbolic wedding candle (unity candle) and the two single candles with holders should be purchased at your own expense.